



BALLA BALLA COMMUNITY CENTRE
DIWALI / OPEN DAY CELEBRATION
Friday 1st November, 2024 – 4.30pm – 8.30pm
EXPRESSION OF INTEREST (EOI)
STALLHOLDERS/DISPLAY/PERFORMANCE

1. General Details

Type of group (Please tick):		
<input type="checkbox"/> Arts/Crafts	<input type="checkbox"/> Agency	<input type="checkbox"/> Educational
<input type="checkbox"/> Local small business	<input type="checkbox"/> Performance	<input type="checkbox"/> Other, please state: _____
Group/company name: _____		
Contact name: _____		
Phone: _____	Mobile: _____	
Email: _____		
Address: _____	Postcode: _____	
Description of performance/display/stall content (please be specific including performance time eg; 5min + no of people performing): _____ _____ _____		
Size you require for your stall in (i.e. 4m wide by 2m deep) PLEASE NOTE: We will provide 1 x trestle table only (1.8mt x .75m) .		
Extra equipment requirements (you will be provided with one table and two chairs): There is a high chance you stall will be outside and you will be required to organise your own gazebo cover with appropriate weight to secure.		



All stalls/display will need to be supervised by yourself or your volunteers. We are not responsible for valuable items, so please keep them safe and don't leave these unsupervised. All equipment must be safety checked and tagged.

Whilst we do not charge a set fee for community groups, not for profit businesses and individuals to be involved, a donation towards the event activities and door prizes is appreciated. All expressions of interest will be reviewed by the organising committee and are subject to their final approval. You will be advised by 15th October, 2024.

If you have any questions, please contact Lauren McCarthy on 59900 900 or admin@ballaballa.com.au with Diwali/Open Day EOJ in subject line.

2. Power

Power Points are limited around the perimeter of the hall. Please indicate whether your stall/display requires the use of a power point socket.

Yes No

External power will not be provided for external stalls/displays.

3. Insurance

Whilst all care is taken, we will not accept any liability for equipment that is lost, stolen or damaged whilst on the event site for the duration of Friday 1st November, 2024.

All stallholders must have and provide their current public liability personal/business insurance cover for loss of, damage to and theft of property, unless they are an authorised Balla Balla Community Centre activity.

4. Agreement

I/We accept the terms and conditions for this event and will work closely with the organisers to make this event fun, safe and successful. I/we agree to comply with the Terms and Conditions.

Signed:

Name:

Group/ Company:

Date: